**HEYBRIDGE BASIN PARISH COUNCIL**

Minutes of the Annual Parish Meeting of Heybridge Basin Parish Council held on Tuesday 26th April 2022 at 6.30pm

Present – Cllrs J. Sjollema (Chair), R. Bryson, M. Hodges, L. Schnurr, C. Edmond, B. Heubner

Also present – G. Lake – Clerk, 9 members of public

**Recording of meetings**

Please note, the Council may be recording any part of this meeting held in open session. Members of the public attending the meeting with a view of speaking are deemed to be giving permission to be included in the recording.

1. **Introduction and Welcome – Cllr Jenny Sjollema (Chairman of Heybridge Basin Parish Council)**

The Chair welcomed Councillors and members of the public.

1. **To receive and confirm the Minutes of the Annual Parish Meeting held on Tuesday 6th April 2021 (appendix 1)**

**The Minutes as previously circulated were agreed as a correct record.**

1. **Parish Council Annual Report for 2021/2022 by the Chairman, and a statement on the Parish Council accounts for year ending 31st March 2022 by the Clerk to the Parish Council (to be circulated)**

The Chair read her report. The statement on the Parish Council Accounts for year ending 31st March 2022 can be found on the Financial Information section of the Parish Council Website.

1. **To receive reports from the District and County Councillors**

Cllr Heubner reported that he had attended the Maldon Safety Day and that they are looking to take the event into other local areas. Cllr Heubner also gave a verbal report regarding the Gravel Pits planning application.

There were no reports from Cllr Durham.

1. **Open Forum for the public to raise any matters of interest**

A member of public enquired as to who owned the notice board on the bus shelter due to everything being blown off. Cllr Sjollema explained that it is something the Council are looking into.

Another MOP raised the issue of litter between the end of The Colliers and the sea wall, due to the lack of a litter bin by the sea wall.

Clerk advised that both matters raised would be added to the next Agenda.

A MOP asked about data regarding DMCP. Cllr Sjollema explained that there would be some data information at the next meeting. Cllr Hodges explained that this is because the Council received it in arrears. Cllr Hodges explained that the Council retain 100% of the parking fees and that Smart Parking receives 100% of any parking fines. The Council have a 3-year contract with SP.

Cllr Bryson explained that the Council are currently in a transitional period of gaining funding to clearly mark out the car park. Cllr Bryson informed members of the public that the Council were also looking to review the signage.

1. **Close**

The Chair thanked Councillors and members of the public for attending.

There being no further business the meeting closed at 07:00pm

Provisional Date of the Annual Statutory Meeting Tuesday 24th May 2022

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